

"Project Managers Toolbox"

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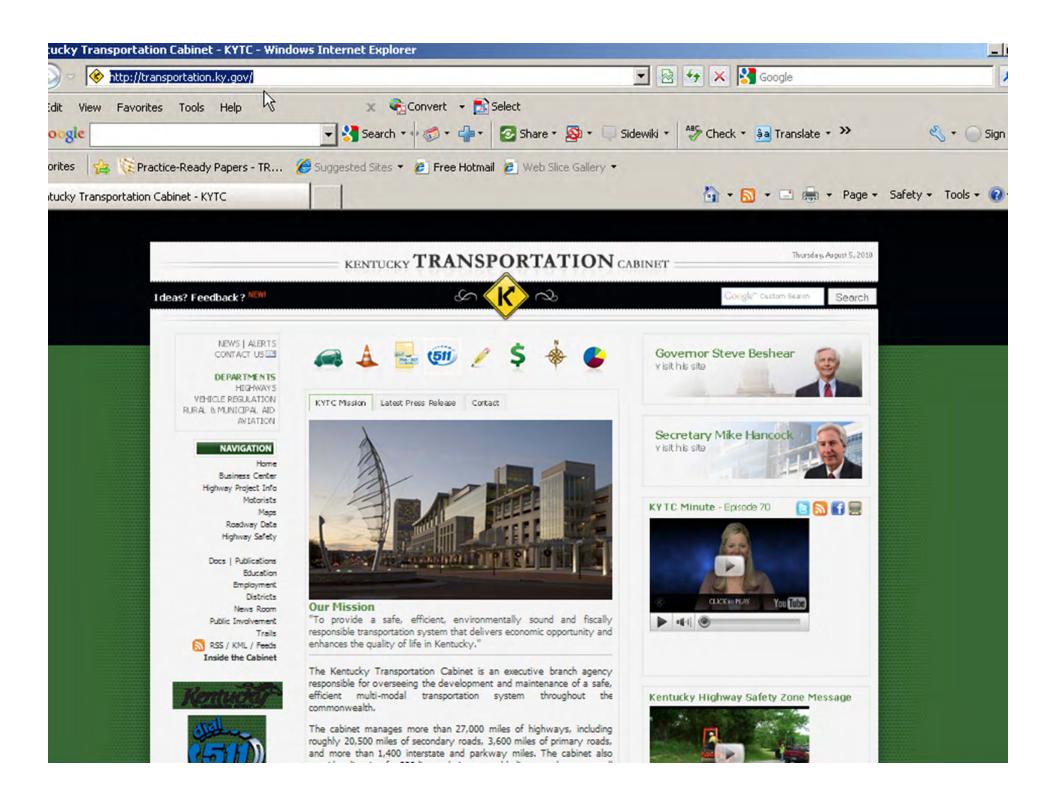
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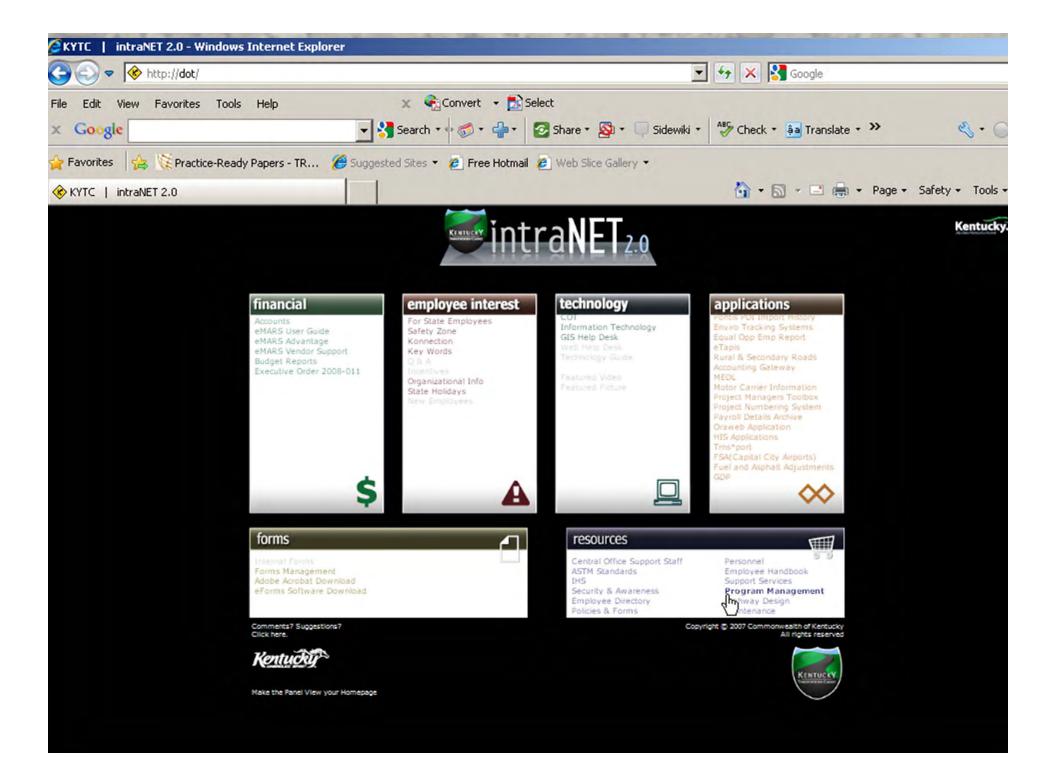
Division of Program Management

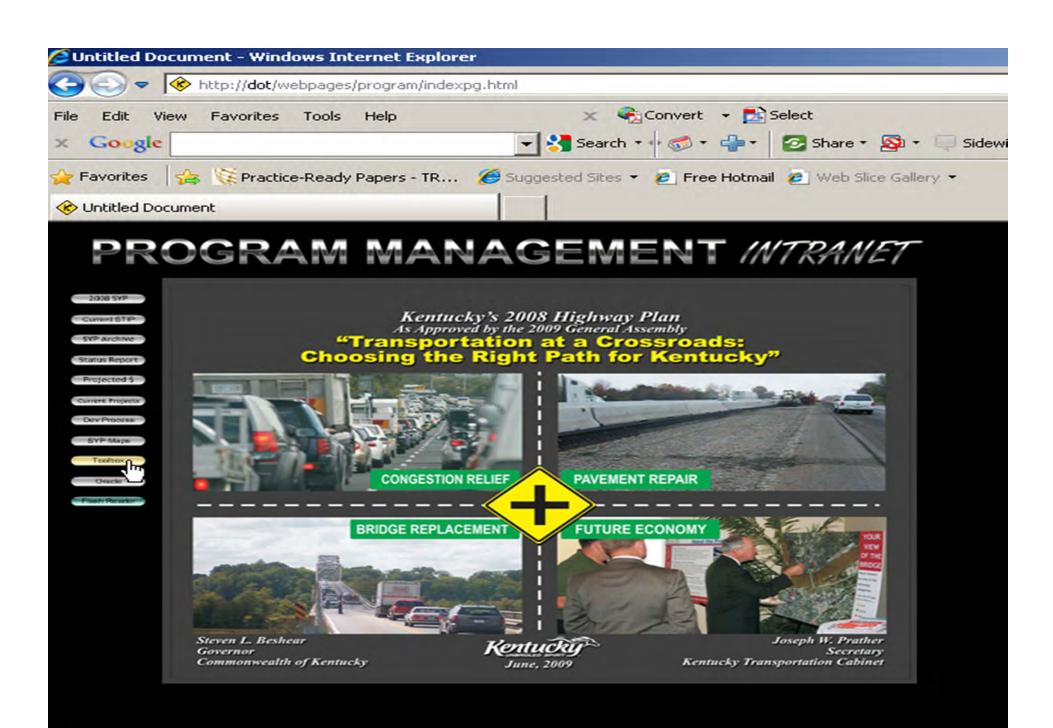
Overview of KYTC "Project Managers Toolbox"

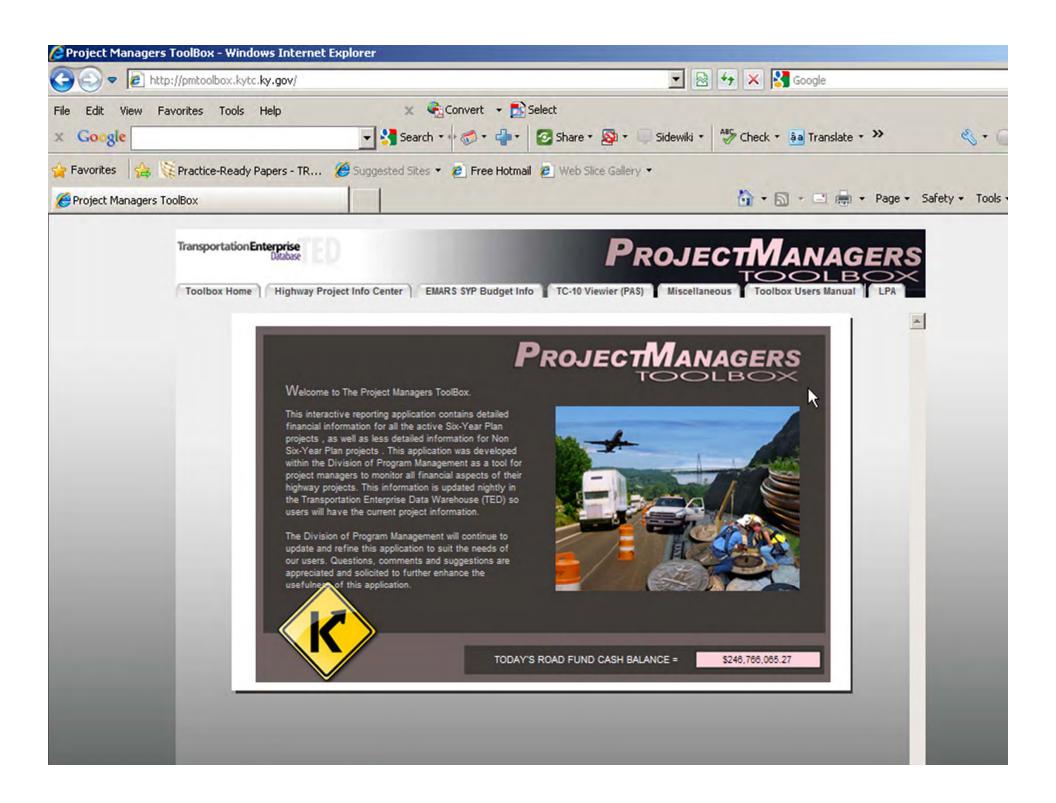
The following instructions are for accessing the KYTC Project Managers Toolbox:

- 1. Go to KYTC Internet home page
- 2. In the address bar highlight the address and type DOT
- 3. You will access the KYTC IntraNet home page, and under the "Resources" block select "Program Management"
- 4. This will take you to the Division of Program Management home page, and then select "Toolbox"
- 5. This will take you to the "Project Managers Toolbox" application













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The following applications are available in the Project Managers Toolbox:

- <u>SYP Project Information Center</u> Access budget information by entering the PCN number, the TC-10 number, or the SYP Item number
- Non-SYP Project Information Center Access budget information by entering the TC-10 number
- Pending, Pending Access a list of funding requests that are waiting on TC-10s to be prepared
- <u>Pending</u> Access a list of funding requests where the TC-10s have been prepared but not approved
- <u>Active SYP Projects</u> Access information by selecting a county. A county map appears that identifies current active SYP projects within the corresponding county. Click on a yellow, orange, or blue box to access the current status information for the project and to "Zoom To" the project location on aerial photos
- <u>Active Construction</u> Access a listing of active construction projects by county, and click on the PCN number to access the current status of each project
- <u>TC-10 Viewer (PAS)</u> Access an electronic copy of a TC-10 by several means, including TC-10 number, SYP item number, county, and funding program code
- <u>Unscheduled Project Info</u> Access the Division of Planning's "Unscheduled Projects Information" data system by entering the KYTC district, county, project description, route number, and/or SYP item number
- <u>Select SYP Project Information</u> Access awarded SYP projects or initial R/W phase funding authorizations
- <u>Miscellaneous</u> Several informational type items are available for downloading electronic files or printing hard copies

